



Vendor Application

Booth Information

Each booth consists of a 10' X 10' area. Tables, Tablecloths, and Electricity will be provided at an extra charge as indicated. Booth locations are assigned in the order they are received and/or by electrical requirements.

Vendor Information

Vendor Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Church: _____ Pastor: _____

Product Description (Please list all items)

*Please attach photos of all products that will be sold. We reserve the right to limit the number of booths selling the same products.

Pricing Information

Item	Price	Quantity	Total
10' x 10' Space	\$150		
Black Tablecloth Rental	\$10		
Table Rental	\$10		
Electricity	\$10		
Total Due:			

Payment/Submission Information

Email: **APATTEN@NTXUPCI.com**

Payment: **NTXUPCI.com**

1. Click on NTXD Online Giving & Dues
2. Choose Vendor Payment option

*All forms and payments must be received no later than 30 days prior to the requested event.

Terms of Agreement

- Vendor hereby applies for booth space at the listed NTXD Event.
- Vendor agrees to abide by all rules and regulations as set forth.
- Vendor will assume all liability for complying with tax and licensing laws.
- Vendor should make sure that their items are authentic before listing them as "authentic," "100% authentic" or "real." Vendor may not disclaim knowledge of, or responsibility for, the authenticity or legality of the items they offer. If a seller cannot verify the authenticity of an item, it cannot be sold at any NTXD Conference.
- Booths/tables and merchandise will be left overnight at the vendor's own risk.
- The North Texas District is hereby released of liability of injury to any person resulting from accidents and all other causes in relation to requested vendor space.
- Vendor employees are required to adhere to the NTXD Vendor Attire Guidelines.
- At the close of the event, applicant must have all merchandise removed at the time set by the Event Coordinator.
- NTXD reserves the right to refuse acceptance of any application if the products to be displayed are deemed unsuitable.

Requested Event: _____

Signature of Applicant: _____ **Date:** _____

*Vendor Employees are required to dress in business casual attire. Men must wear slacks and dress shirts. Women must wear a skirt or dress with modest sleeve and skirt length. No jewelry, other than wedding bands, will be permitted. No makeup should be worn during this event.